**CITY OF SANBORN**

***Welcome to the City of Sanborn, listed below is some information we hope is helpful to you. If you have any questions or concerns, please contact the City Clerk for assistance*.**

**Municipal City Hall Public Works Department**

**City Clerk’s Office** 121 Yaeger Street

171 N Main Street Sanborn, MN 56083

PO Box 278 Cell Phone: 507-430-6515

Sanborn, MN 56083

Phone: 507-648-3510

E-mail: sanbcc@newulmtel.net

Website: [www.cityofsanborn.org](http://www.cityofsanborn.org)

Council meetings are held the first Tuesday of each month at 6:30 p.m. at City Hall. All meetings are open to the public. If you wish to be on the agenda, please contact the City Clerk at least 5 days prior the next scheduled meeting.

Water, Sewer & Garbage: Residents will be billed on a monthly basis, bills are mailed out by the 10th of each month and due by the 20th of each month, a late fee of $15.00 will be added for nonpayment if not paid by 20th. For questions regarding utility bills or services, please call the City Clerk’s office. Office hours are 9:00 a.m. to 4:30 p.m. Tuesday - Thursday. After hours payments can be put in the drop box just outside the office door or paid online. For after hour Water & Sewer emergency’s contact the public works department at 507-430-6515.

 No water from any roof, surface, ground, sump pump, footing tile, or other natural precipitation shall be discharged into the sanitary sewerage system. **Sump pumps are required to be pump outside by March 1st of each year!**

The City Clerk needs to be promptly notified of any name or address changes. If your water service is disconnected for non-payment, payment in full along with a $50.00 reinstatement fee is required for service to resume.

Building permits are required for anything that is a permanent structure including home additions, garages, fences, decks, etc... All applications need to be approved by the City Council **BEFORE** work can begin.

All vehicles, trailers, etc. must bear current license at all times unless they are stored inside an enclosed building. Leaving vehicles, trailers, etc. parked within the city limits for more than 30 days without being driven on a regular basis is prohibited and after notification the vehicle is still not in compliance it will be towed at the owner’s expense.

Dog and cat licenses can be obtained at the City Clerk’s office and are required for all dogs and cats within the city limits. The annual fee is $5.00 per animal.

 Golf Carts/ATV’s have become popular in town, all operators must hold a valid MN driver’s license, insurance and must be 16 years of age to operate the machine according to state law.

Residents of Sanborn are responsible to keep their yards mowed and trees trimmed. Sidewalks abutting properties must be cleared of debris at all times and no leaves, grass, garbage or snow shall be piled onto the city streets. Residents are to keep their lawn and appearance of their home in compliance with our city ordinances, copies of our ordinances can be obtained at the city office.

 The City of Sanborn has a brush pile site at the City Shop which is available to city residents only. The City Park Shelters and City Hall are available to rent, contact the City Clerk for reservation, payment and key at 507-648-3510.

**CITY FESTIVALS**

Watermelon Days Hometown Christmas

\*Last Monday and Tuesday in July \* First Saturday in December

Grands Parade Starts at 6:30pm

**SCHOOLS**

Springfield Public School Red Rock Central Public School

12 S. Burns Avenue 100 6th Ave

Springfield, MN 56087 Lamberton, MN 56166

Phone: 507-723-4283 Phone: 507-752-7116

**GENERAL LOCAL SERVICES**

Nuvera-Phone, Cable & Internet Redwood Electric Cooperative

Customer Service Customer Service

507-648-3341 1-888-251-5100

Minnesota Energy-Natural Gas Sanborn Plumbing & Heating

Customer Service 151 Main Street

1-844-889-3400 Sanborn, MN 56083

 507-648-3273

Waste Management

Phone for missed pickups: 1-888-960-0008

\*Garbage is picked up every Monday morning, recycling is every other Monday. Have carts out by 6 am

US Post Office

120 N. Main Street

Sanborn, MN 56083

Phone: 507-648-3549

\*Open office hours: M-F 8:00 a.m.-12:00 p.m., Sat. 9-9:30 a.m. \*PO Box pickup is always open

\*Outgoing mail in the outside drop box cutoff time is M-F at 2:30pm

Lamberton News-Newspaper

218 Main Street

Lamberton, MN 56166

Phone: 507-752-7181

\*Closing time to get adds in weekly paper is Monday at noon. Paper comes out every Wednesday.

Hilltop Recycling

20728 US Highway 71

Sanborn, MN 56083

507-648-3398

\*Recycles vehicles, scrap metal and appliances. Junk vehicle pickup is available.

Farmers Golf & Health Club Red Rock Bank

698 W Central Street 100 S Main Street

Sanborn, MN 56083 Sanborn, MN 56083

507-648-3629 507-648-3871

Expressway-Gas Station Sanborn American Legion

12949 US Hwy 71 110 S Main Street

Sanborn, MN 56083 Sanborn, MN 56083

507-648-3300 507-648-3701

\* Take-out pizza and movie rentals available \*Kitchen opens at 5pm